



APPLICATION FORM: USE OF SHRINE IMAGE—PHOTOGRAPHY

Please refer to [Photography at the Shrine](#) for guidelines on use of the Shrine's image.

APPLICANT DETAILS

Full Name		
Organisation		
Address		
Phone	(Fixed)	(Mobile)
Email		
Website		

Please complete **Part A** of this form if you are applying to use the image of the Shrine.

Please also complete **Part B** of this form if you are applying to use the image of the Shrine for commercial purposes.

PART A

Photography:	<input type="checkbox"/> Still	<input type="checkbox"/> Motion	<input type="checkbox"/> Both
Describe the purpose of photography			
Specify access requested for photography			
Detail the people and equipment involved			
Where will the photography appear?			
Proposed date:	START	FINISH	#days
Proposed time:	START	FINISH	#hours



SHRINE OF REMEMBRANCE
MELBOURNE

PART B

Please include a current Public Liability Insurance Policy / Certificate of Currency for a minimum \$20 million with your photography application.

Describe the nature & specific purpose of the proposed use of the Shrine's image	
Please estimate the anticipated commercial benefit associated with the use of the Shrine's image	
What is the intended distribution and duration of the use of the Shrine's image	

APPLICANT DECLARATIONS

<input type="checkbox"/>	I have read and agree to the terms and conditions. <i>Refer Terms & Conditions schedule for details</i>
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Signature of applicant	Date
On behalf of	

APPLICATION STATUS (SHRINE USE ONLY)

FEE \$

<input type="checkbox"/> Rejected	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved subject to
Comment		
.....		
Signed	Date	

FEE SCHEDULE (ex-GST)

Regular operations	Mon–Fri 9am–5pm	\$250 base fee + \$250 per hour on site (or part thereof). Minimum \$500
Non-regular operations	Outside the above	\$500 base fee + \$250 per hour on site (or part thereof). Minimum \$750

Fee waiver Fees may be waived or reduced at the discretion of the CEO (or delegate).

Fee payable All fees are due and payable in advance of the photography shoot.

Payment will be accepted by credit card payment or via electronic funds transfer. Receipts will be supplied within 14 days of payment.

BSB 033–222
Account 01–6527
Reference: APPLICANT SURNAME

TERMS & CONDITIONS

1. Commercial photography and use of the Shrine image is only permitted where it has been pre-approved by the Shrine CEO. To submit an application, complete and sign the Use of the Shrine Image Form and send to marketing@shrine.org.au. Processing takes 5 business days.
2. Commercial photography and use of the Shrine Image approvals are subject to full payment of fees in advance of the scheduled shoot. Approvals may be subject to specific conditions which may vary depending on the area(s) of the Shrine where the shoot is to take place. Exclusive access to approved areas on the day of the scheduled shoot is not guaranteed unless otherwise approved by the CEO. The Shrine will make reasonable efforts to notify an applicant of any changes in advance.
3. The applicant may only use imagery for the purpose stated in the approved Use of the Shrine Image Application Form and in the manner agreed to by Shrine Management. The Shrine image may not be used again or for any other purpose without the prior written approval of the Shrine CEO.
4. Photography must not damage any building, feature or object located within the Shrine Reserve.
5. Photography must not impair or interfere with any public movement in or around the Shrine and Shrine Reserve unless otherwise approved by the CEO.
6. No parking is allowed on-site without prior written permission and obtaining a permit to be displayed in the vehicle.
7. Equipment details are to be detailed in the Use of the Shrine Image Application Form. The use of any supporting equipment or structure/s not detailed in this application is not permitted.
8. The Shrine its officers and staff must be indemnified against any property damage or personal injury resulting from commercial photography. Any instructions issued by Shrine staff must be complied with immediately.
9. Acknowledgement of the Shrine should appear in all imagery taken. The Shrine logo is to appear on all printed material in the form: Shrine of Remembrance, Melbourne. Contact marketing@shrine.org.au to request the Shrine logo.
10. Any unauthorised commercial use of Shrine imagery is an offence and will incur a fine as detailed in the *Shrine of Remembrance Act 1978*.
11. Please retain these terms and conditions of use and bring your signed application form, as proof of approval. Access may be refused if you cannot produce this document.